



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

Accredited by Northwest Accreditation Commission

OFFICIAL MINUTES OF SCHOOL BOARD MEETING

MONDAY September 17, 2018

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday September 17, 2018 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.
- ROLL CALL:** Stephanie Pitts, Steve Nelson, Dan Murphy, Aaron Worman. Absent: Katie Misfeldt
- ADMINISTRATION:** Dr. Phil Long, Dianne Gorman
- SECRETARY:** Julie Freeman
- PUBLIC:** Natalie Wilson, Ahrian Johnson, Mark Carlton, Mardell Smith, Roni Burg, Chris Mathas
- CALL TO ORDER:** Board Chair Stephanie Pitts called the meeting to order at 6:00 p.m.
- PLEDGE OF THE ALLEGIANCE:** Mrs. Pitts led the Pledge of the Allegiance.
- APPROVE AGENDA:** Agenda adjustments Add:
- 4.1 Board Self Evaluation Summary - Dr. Long
 - 5.3 Hire Scott Erickson MS Football - ACTION - Dr. Long
 - 5.7 School Safety Program Agreement - ACTION - Dr. Long
- Mr. Murphy made a motion to approve the agenda as amended. Mr. Nelson seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Nelson made a motion to approve the minutes of the July 9, 2018 with corrections to grammatical error under the Superintendent Update. Mr. Murphy seconded. 4 aye votes, 0 opposed.
- SUPERINTENDENT UPDATES:** Dr. Long shared with the board the current enrollment of 214 students as of September 13. He stated that the enrollment was fewer students than the end of the previous year, and hoped to see more growth or at least retain the current enrollment numbers.

Dr. Long gave an update of the facilities and the Seismic Project. He shared a visual timeline and account of the total project. He stated the exposure was at approximately \$67,000, but was still waiting the final figures. He shared that Ausland was moving on and the restoration portion of the project was in progress including restoration of the gym

floor, bleachers, weight room and locker rooms. He shared that some walls and the ceiling will have to be completed during summer break. He shared that he hoped to have the gym open for use by mid-October. Dr. Long also stated the insurance estimate came in at approximately \$130,000 from Belfor, but felt it might be less due to utilizing local resources. Dr. Long also stated that he was looking into a seismic grant for both the shop and elementary building.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification about a few of the expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken shared the pre-audit report and ending balance and stated that the audit was complete, with no findings, but did include some suggestions. She stated that the auditor would be at the next board meeting to answer any questions. Mrs. Aiken went through the financial reports and stated that the revenue should be 126.9% and the ending fund balance was \$584,762. Mrs. Aiken shared that although the ending balance was respectable for a small district, there are several disclosures. Some of the disclosures include: PERS increases & final figures on the seismic project. Mrs. Aiken stated the grant is currently sitting at a balance of \$138,297, and anything above that amount will come out of the general fund.

Mrs. Aiken shared a report on the food service program and information she discovered with the audit. She shared that although the district does not get a 100% reimbursement rate for the free breakfast and lunch program provided, it is more conducive to provide free lunches as the district is currently doing, rather than go through the application process. She shared that the administration and staff continues to work on stream lining the program through menu planning and other methods.

CHARTER SCHOOL/
STAFFING UPDATE:

Mrs. Gorman gave a full report on the events, clubs and activities that are going on with Butte Falls School District.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman stated that she would be submitting budget narrative for Title I and REAP funds. She also stated the Site Council & Parent Involvement group would be meeting in October.

BUTTE FALLS
CHARTER
SCHOOL/NATURAL
RESOURCE CENTER:

Mr. Mathas shared the numerous happenings that took place at the N.R.C. during the summer months, including new pipes, heating updates and renovations on the buildings. He stated that the greenhouse should be completed in November and the pavilion completed in the spring. Mr. Mathas also shared that there was also a very healthy harvest of mushrooms.

Ms. Wilson spoke on the various student activities that would be taking place down at the N.R.C. and the partnership with S.O.U.

Mr. Mathas awarded Mr. Nelson a N.R.C. Volunteer award for all his hard work at the N.R.C.

BUTTE FALLS
COMMUNITY
SCHOOL

PARTNERSHIP:

Mr. Murphy reported that the new heating/air system was installed and operational and that security cameras had been installed. Dr. Long stated that he has been working with Mrs. McGonagle on a new agreement for the space used for the old Alternative Education setting.

PUBLIC COMMENT: None

OLD BUSINESS:

Dr. Long presented a summary of the Board self-evaluation that was completed in the spring. Mrs. Pitts stated that she would work on a timeline for setting goals.

NEW BUSINESS:

Resolution 19-01-Cummins Donation. Mr. Nelson made a motion to approve the agenda as amended. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Resolution 19-02- Chronic Absenteeism Grant. Mr. Nelson made a motion to approve the agenda as amended. Mr. Worman seconded. 4 aye votes, 0 opposed.

New Hires: Brienne Foster-Seventh Grade Teacher
 Harry Hedrick-Dean of H.S. Students
 Sarti Powell-Dean of Elementary Students
 Jody Crowe-High School Football Coach
 Michael Lester-Assistant High School Coach
 Alyssa Dunham-Assistant Volleyball Coach
 Scott Erickson-Middle School Football Coach
 Julie Freeman-Title I Coordinator
 Bridget McGonagle-Title X Liaison

Mr. Nelson made a motion to hire the above personnel. Mr. Worman seconded. 4 aye votes, 0 opposed.

Board Resignation: Dr. Long reported that he had received a resignation from Katie Misfeldt and thanked her for her time of service. Mr. Worman made a motion to accept to declare the position vacant and accept Mrs. Misfeldt's resignation. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Surplus: Cafeteria Refrigerator and GMC Blueboard Bus 16: Mr. Worman made a motion to declare the above items surplus. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Memorandum of Understanding Oregon Teacher Association and Butte Falls School District: Mr. Murphy made a motion to accept the M.O.U. from O.E.A. Mr. Worman seconded. 4 aye votes, 0 opposed.

N.R.C. *Ginger Creek Riparian Zone*: Mr. Nelson shared numerous photos and maps showing the flow of *Ginger Creek* and his concerns on protecting the area surrounding the N.R.C. He voiced his concern for protecting the area and working with the town and local property owners to ensure the districts ownership of the N.R.C. and water flow.

School Safety Program Agreement: Dr. Long proposed an agreement to contract with the Town of Butte Falls to have law enforcement on the campus. The agreement would include being on campus four hours a week in uniform building relationships with the students. He would also be patrolling in and around the N.R.C. Dr. Long stated that agreement would be for \$8,000 a year and that the contract had been reviewed by the town's attorney. Mr. Worman made a motion to approve School Safety Program Agreement with The Town of Butte Falls and the Butte Falls School District. Mr. Nelson seconded. 4 aye votes, 0 opposed.

ANNOUNCEMENTS
AND COMMENTS

FROM THE BOARD: Mr. Worman commented that he likes the idea of law enforcement on board within the district.

Mr. Nelson commented that there were many positive things going on in many directions, both for the community and school and thanked everyone for their efforts.

Mrs. Pitts reminded board members of the upcoming regional meeting in Medford and thanked everyone for all their efforts.

ADJOURNMENT: With no further business, the regular meeting was adjourned at 7:54 p.m.

Board Chair

Board Secretary

Date

Date